

# CPAWC Meeting Minutes

March 17, 2022  
9:00am – 10:00am



## Meeting Location:

On-line using Teams, hosted by Washington County

**Attendees:** Ken Schlegel, Ryan Howell, Mark Crowell, Keith A Lewis, Lawrence Gillespie, Kristal Strassel, Bert Olheiser

**Presentation** - None

**Approval of Past Meeting Minutes:** Motion - Lawrence, second - Mark C., motion passed unanimously.

## Financial Report - January-February, 2022

Ken Schlegel

- Beginning Checking & Savings 3/01/22: \$30,609.76
  - Bills: \$134.00 USPS annual PO box
  - Receipts: \$2.40 Jan/Feb Savings Dividends
- 3/17/2022 total balance: \$30,605.90
- Report accepted.

## Committee Reports

- Fleet Group Steve Zigler ([ZiglerS@SherwoodOregon.gov](mailto:ZiglerS@SherwoodOregon.gov))
  - No report
  - Keith Lewis advised that Washington County is in the process of hiring a Fleet Manager.
- RDPO Updates Ken Schlegel ([Ken\\_Schlegel@co.washington.or.us](mailto:Ken_Schlegel@co.washington.or.us))
  - RDPO PWWG is adding a Debris Management working group that is developing a regional disaster debris management program
- Storm/Sanitary James Vitko ([vitkoj@cleanwaterservices.org](mailto:vitkoj@cleanwaterservices.org))
  - No report

## Old Business

- IGA Renewals Ken Schlegel
  - Reminder that updated signature forms are due by June 30, 2020. Contact Ken if you need more information or support.
- CDL - new rules, new program Bert Olheiser
  - Team met and initial finding is that each employer will have to develop their own process and this becomes a risk and HR issue very quickly.
  - Keith updated County's approach of budgeting and sending employees to school to obtain CDL training. Currently the County does not have sufficient CDL holders

to staff a 24-hour response schedule. County is in contract negotiations to also address the needs.

- Ken asked the CDL team to develop a stance to be held by CPAWC to answer questions from members, and advised that CPAWC does not intend to develop a training program or solution at this time.

### **New Business**

- Next workshop Ken Schlegel
  - Consensus of discussion is to continue the 18-month cycle of hosting workshops. This puts the next workshop in the first half of 2023. Consensus also was to continue providing the leadership tracks and CEUs.
  - The next workshop likely will be an in-person one. The committee will need to discuss making it also an on-line workshop or other alternatives.
  - A workshop committee needs to be staffed to begin working on the 2023 workshop. The call for volunteer committee members will go out at the May 19th meeting.
- Returning to in-person meetings: pending COVID restrictions dropping soon, we are planning to transition back to in-person meetings with an on-line component. Washington County will host the July meeting at 1400 SW Walnut Street, Hillsboro, unless COVID restrictions still prevent in-person meetings. We will stay flexible during this transition process. Please reach out to Ken if you would like to host an in-person meeting for the September 15th or November 17th meetings.

### **Topic of the Month - None**

### **CPAWC at Work (borrows and shares)**

Everyone

- No borrows or shares were presented.
- Before the May 19th meeting, the Equipment Sharing Catalog Spreadsheet will be sent out to members to update in order to have a refreshed list beginning in July for the new CPAWC fiscal year.

**Please submit your sharing logs to [cpawcsecretary@gmail.com](mailto:cpawcsecretary@gmail.com). Thank you!!**

### **NEXT MEETING**

May 19th, 2022

9:00-10:00

On-line via Teams

Hosted by Washington County