

# CPAWC Meeting Minutes

May 20, 2021  
9:00am – 11:00am



## Meeting Location:

*On-line using Teams, hosted by Washington County  
Minutes taken by Ken Schlegel.*

## Introductions

Ken Schlegel

- *Attendance report at end of minutes*

## Presentation - None

## Financial Report

Ken Schlegel

- Savings: \$33,255.92, Checking: \$103.00
  - All annual State and Federal fees for registrations have been paid. No debts are pending.
- *Budget report approved*

## Committee Reports

- Fleet Group Steve Zigler ([ZiglerS@SherwoodOregon.gov](mailto:ZiglerS@SherwoodOregon.gov))
  - *No meeting was held, nothing to report*
  - *Opening for Fleet Manager at Washington County*
- RDPO Updates Keith Lewis ([Keith\\_A\\_Lewis@co.washington.or.us](mailto:Keith_A_Lewis@co.washington.or.us))
  - *ETR Phase 1 complete, UASI grant applied for to complete phase 2*
  - *RDPO PWWG is in process of applying for grants to purchase water distribution trailers and vehicle barriers for law enforcement*
- Storm/Sanitary James Vitko ([vitkoj@cleanwaterservices.org](mailto:vitkoj@cleanwaterservices.org))
  - *No report*
- Workshop Committee Bert Olheiser ([bolheiser@tualatin.gov](mailto:bolheiser@tualatin.gov))
  - *Lighthouse Leadership has been hired to present a 4-hour on-line workshop covering numerous leadership topics.*
  - *The workshop has been scheduled for September 8th, 8:00-12:00.*
  - *Vendor is responsible for developing messaging and Eventbrite registration, and CPAWC will send emails to members agencies and past attendees.*
  - *Workshop is "free" to attendees this year.*

## Old Business

- Updated Contact List and Equipment Catalogs Ken Schlegel
  - **PLEASE SUBMIT UPDATED DOCUMENTS BEFORE MEETING**
  - *No logs were submitted.*
- Dues for 2021-2022 - vote Ken Schlegel

- *Members in attendance unanimously voted to suspend dues for 2021-2022. Invoices will be sent out in June.*
- Select two Steering Committee members - vote Ken Schlegel
  - *Members in attendance voted unanimously to appoint Rae Sorenson from Gresham, and Joshua Ellis from Hillsboro to fill the two At-large Steering Committee seats.*

### **New Business**

- Renewing IGA signatures - discussion Ken Schlegel
  - *Ken Schlegel presented that a majority of the IGA signatories are over ten years old and, coupled with the reorganization of CPAWC into a non-profit organization, the IGA signatures should be updated. Members were in favor of beginning the process to request updated signatures to the CPAWC IGA. Ken Schlegel will develop documentation to send to member agencies to request they update their signatures and intent to continue membership.*
- Minor adjustments to By Laws - vote Ken Schlegel
  - *Bylaws were updated to align elections with the bi-monthly meeting schedule. Motion was unanimously passed by members present at the meeting.*
- Discussion about setting equipment rates Rae Sorenson
  - *Rae Sorenson, city of Gresham, asked what other members were doing to set equipment value rates. Gresham has been using the FEMA standard reimbursement rates. Some members have also used FEMA and others have used their own rates. Members were going to make contact with Rae to assist with further information.*

### **Topic of the Month - None**

### **CPAWC at Work**

Everyone

#### *Washington County:*

- *Columbia County PW was seeking to borrow a road grinder, but none were available from members and they opted to hire a contractor. Thank you for working with Columbia County.*
- *WC has several variable message boards available to boards (UASI grant funded equipment)*
- *WC has been using the Tigard Roy Rogers Road site for temporary storage of spoils*
- *Hillsboro asked about costs for new mowers*

#### *Beaverton:*

- *Loaned a street sweeper to Cornelius*

#### *CWS:*

- *Loaned a street sweeper to Hillsboro*

**Please submit your sharing logs online at [www.cpawc.org](http://www.cpawc.org). Use the "Contact Us" tab. Thank you!!**

**NEXT MEETING**

July 15, 2021

On-line via Teams

Hosted by Washington County

*Meeting Adjourned*

Attendance Roster: May 20, 2021

Member Agency	Representative	Attended
Banks, City of	Tom Tuski	No
Beaverton School District	Krista Hawkins	Yes
Beaverton, City of	Steve Curtis	Yes
Boring Water District	Chris Alexander	No
Clackamas River Water District		No
Clean Water Services	James Vitko	No
Columbia County	Michael Russell	No
Cornelius, City of	Mark Crowell	Yes
Forest Grove, City of	Kristal Strassel	No
Gaston, City of	Rick Mapes	Yes
Gresham, City of	Rae Sorenson	Yes
Hillsboro School District 1J	Casey Waletich	No
Hillsboro, City of	Justin Jensen	No
Hillsboro, City of	Joshua Ellis	Yes
King City, City of	David Runyon	No
Lake Oswego, City of	Jim Bateman	Yes
North Plains, City of	Blake Boyles	No
Oak Lodge Water Services District	Jeff Page	No
ODOT District 2B	Kyle Elliot	No
Raleigh Water District	Matt Steidler	No
Rivergrove Water District	Janine Casey	No
Sherwood, City of	Craig Sheldon	Yes
Sunrise Water Authority	Toby Henderson	No
Tigard-Tualatin School District	Maryann Escriva	No

Tigard, City of	Aaron Beattie	Yes
Tualatin Hills Park & Recreation District	Jon Campbell	No
Tualatin Valley Fire & Rescue (Withdrew membership 5/18/21)	Chad Liggett	N/A
Tualatin Valley Water District	Jeremy Kind	Yes
Tualatin, City of	Jeff Fuchs	No
Washington County (Road O&M)	Keith Lewis	Yes
West Slope Water District	Bart Johnson	No
Wilsonville, City of	Delora Kerber	No
za CPAWC Committee	Keith Lewis	Yes
za CPAWC Officer, P/T	Ken Schlegel	Yes
za CPAWC Committee	Steve Curtis	Yes
za CPAWC Committee	Krista Hawkins	Yes
za CPAWC Committee	Bert Olheiser	Yes
za CPAWC Officer, VP	Cody Brown	Yes
za CPAWC Committee	Steve Zigler	Yes
Za CPAWC Officer, Secretary	vacant	
za CPAWC Officer, Steering Committee	Rae Sorenson	Yes
za CPAWC Officer, Steering Committee	Joshua Ellis	Yes